

**College of Physiotherapists of New Brunswick
Minutes of the Annual General Meeting**

Campbellton, N.B.

April 21, 2012

1. Call to Order

CPTNB President and Chairperson, Annie Boudreau called to order the annual general meeting at 3:11 p.m. Confirmation of quorum was declared with 33 members present representing a total of 122 votes, including proxies.

2. Appointment of the AGM 2012 Minutes Approval Committee

Motion: To appoint the following as members of the committee: Patti Crawford-Baxter, Pauline Marquis-Doucet and Andrea Bragdon.

M/S: C. Hood/M. Tardif **Carried**

3. Approval of Agenda

Motion: To approve the Agenda as pre-circulated.

M/S: P. Crawford-Baxter/A. Bragdon **Carried**

4. Ratification of the Minutes of the 2011 Annual General Meeting

The Chairperson advised that the minutes had received approval from the 2010 AGM Minutes Approval Committee and had been previously circulated to all members.

Motion: To ratify the approval of the AGM Minutes of April 16, 2011.

M/S: C. Deschênes/B. Belanger **Carried**

5. Reports and New Motions

A. Practice Standard on Fees and Billing

Motion: To approve the practice standard VIII as presented.

M/S: B. Belanger/C. Deschênes **Carried**

B. CPTNB Annual Report 2011

The report had been previously circulated and also distributed at the meeting, representing a consolidation of the reports of the Council, Registrar, Complaints and Discipline, the financial statements; and the annual statistics.

Motion: To accept the CPTNB Annual Report 2011.

M/S: J. Hendrie/A. Bragdon **Carried**

C. Honorary Life Memberships

Council advised it had awarded two Honorary Life Memberships to Marilyn Rowan and Nancy McKay having found both very deserving of the rare honour.

Motion: To ratify Council's decision to designate Honorary Life Memberships to Marilyn Rowan and Nancy McKay.

M/S: L. Boulay/M. LeBlanc **Carried**

6. Financial Report

A. Financial Review 2011

The financial statements had been previously circulated. It was reported that the auditors did not express any concerns or make any recommendations for changes in CPTNB procedures.

Motion: To Approve the engagement review of the Financial Statements, 2011 as presented.

M/S: M. Davidson/P. Crawford-Baxter **Carried**

B. Budget 2012

On behalf of the Secretary-Treasurer, Christina Graves, the Vice President, Mark Davidson offered some comments on the College's budget and operations, plus a general review of the financial situation for CPTNB.

Motion: To ratify the operating budget for 2012 as presented.

M/S: M. Davidson/J. Brachaniec **Carried**

7. Appointment of Legal Counsel and Auditor

A. Motion: To approve the accounting firm of Cumming Webber as auditors for 2012.

M/S: M. Davidson/C. Hood **Carried**

B. Motion: To approve the law firm of Barry Spalding as legal counsel for the College of Physiotherapists of New Brunswick for 2012.

M/S: M. Davidson/ T. Parker **Carried**

8. Nominations

The Nominations Committee had previously circulated a full slate of nominees for the Council for 2012-13. Following three requests for nominations from the floor, the slate was confirmed.

Motion: To approve the slate of candidates as presented.

M/S: B. Belanger/M. Chiasson **Carried**

9. Date and Location of 2013 AGM

The President advised that details of the 2013 AGM would be announced at a later date, and following consultation with the NBPA, assuming we continue to hold meetings jointly.

10. Adjournment

On behalf of CPTNB, the Registrar thanked the outgoing President and presented her with a gift as a token of appreciation for her work.

The meeting was adjourned at 3:45 p.m.

Recorded by:

Rebecca Bourdage

For Christina Graves, Secretary-Treasurer