

Annual General Meeting

Business Meeting

1:30 p.m.

Tuesday, April 29, 2025

Link to Webinar

[CPTNB AGM Webinar](#)

AGENDA

1. **Call to Order/Quorum Confirmation** Call to Order by Chairperson

2. **Approval of Agenda** Motion to Approve

3. **Approval of Consent Agenda*** Motion to Approve Items 4-7

4. **Previous Minutes** (see page 2)

5. **Reports** (see separate Annual Report 2024)

6. **Financial Review 2024** (see separate report)

7. **Appointments of Auditor & Counsel** (see page 3)

8. **Nominations Report** (see page 4) Motion to Approve and/or Election

9. **Date & Location of Next AGM** For Information Only

10. **Adjournment** Declaration by Chairperson

*If there is no request to lift an item from the Consent Agenda, a single motion will approve all items which have been previously distributed to all registrants.

DRAFT

Minutes of the Annual General Meeting

April 24, 2024

1. Call to Order

The Annual General Meeting was called to order at 1:36 pm by CPTNB President and Chairperson Julie McGiverty, PT. Quorum was achieved with a total of **69 voting members and 31 proxies**, as reported by Physiotherapists present across the province via webinar.

2. Approval of Agenda

There were no changes proposed to the pre-circulated agenda.

Motion: To approve the Agenda as presented.

Motion by Karla Faig, seconded by Christine Bateman and motion carried with none opposed. No abstentions.

3. Approval of Consent Agenda

The President asked for a motion for approval of the consent agenda which included the following four (4) pre-circulated items:

4. Draft Minutes from AGM 2023

5. Annual Report of Council and Registrar for 2023

6. Financial Statements for 2023

7. Appointments of Auditor and Legal Counsel for 2024

Motion: To approve the Consent Agenda as presented.

Motion by Kelly O'Donnell, seconded by Chantal Grand-Maison, motion carried with none opposed. No abstentions.

8. Nominations Report


President and Chairperson Julie McGiverty, PT reported there was a position available for a member-at-large of Council members for 2024-25 and nominations were asked from the floor but there were no nominations. Motion by Mayumi Takatsuka, seconded by Ashley Rose and motion carried with none opposed. No abstentions.

9. Date and Location of AGM 2025

The President advised that the tentative date for the next AGM is Tuesday, April 22, 2025.

10. Adjournment

The President adjourned the meeting at 2:00 pm.



Ellen Snider

Registrar, CPTNB

Annual General Meeting

*Items included in Consent Agenda

5. See Separate Annual Report 2024 *

6. See Separate Financial Review 2024 *

7. Appointments of Auditor and Legal Counsel *

A. **Motion:** To approve the appointment of the accounting firm of **Cumming & Associates** as accountants to perform the annual engagement review for 2025.

B. **Motion:** To approve the appointment of the law firm of **Cox & Palmer** as legal counsel for the College of Physiotherapists of New Brunswick for general legislative and regulatory matters.

C. **Motion:** To approve the appointment of the law firm of **Fawcett & Cutler** as legal counsel for the College of Physiotherapists of New Brunswick for complaints and discipline matters.

8. See Nominations Report 2025-26 on page 4

Council Nominations Report for 2025-26

Name	Council Position	Status after AGM
MEAK CHHUOM, PT Private practice, Miramichi	President	Year 1 of 2-year term
SASCHA BOULET-DEVOST Private practice, Grands Falls	Vice-President	Year 1 of 2-year term
The following Council members have agreed to the roles indicated for 2025-26:		
ASHLEY EVERS, PT Hospital, Moncton	Secretary-Treasurer	Year 1 of 6 (maximum 3 two-year terms)
VACANT	Member-at-Large	Year 1 of 6 (maximum 3 two-year terms)
VACANT	Member-at-Large	Year 1 of 6 (maximum 3 two-year terms)
VACANT	Member-at-Large	Year 1 of 6 (maximum 3 two-year terms)
MICHEAL MORTLOCK Retired, Campbellton	Public Representative	Year 6 of 6 (maximum 3 two-year terms)

From the *General Regulation*, section 4(1): “The Council of the College shall consist of not less than five (5) and not more than seven (7) members. Council membership must reflect representation of geographical (north, central and south) and practice areas (public, private, clinical and administrative). Members shall include: (a) the president, vice-president and secretary-treasurer; (b) members at large; and (c) a maximum of two (2) persons to represent the public in accordance with section 8(1)(b) of the Act.”

Although regulations allow for 3 terms of 2 years each (maximum of 6 years), an individual who serves six years on Council may be nominated again after two years’ absence. There is some variability permitted in the case of special circumstances.

Submitted by:
Julie McGiverty, PT, CPTNB President and Ellen Snider, Registrar